

Room Booking System

Enterprise Solution
Scalable, Reliable, Cost-effective
Room display, NFC or QR code check-in
Auto-room-release, Instant booking
Combined rooms, Room approval
Microsoft 365/Outlook
User permission, Meeting e-directory
Room usage & absent report
Hot-desking, Audit trail



KEY FEATURES

- **Room Display** - 10"~15.6" PoE tablet, 4-sides RGB LED lightbar, NFC, webcam, mount bracket. Provide custom-designed room display template and workflow.
- **Admin Portal** - manage user permissions, room resources, room usage and absent report.
- **Office 365** - support Office 365/Outlook/Teams, Active Directory/Single Sign-On.
- **Web Portal** - provide a built-in portal for staffs without using MS Outlook. The portal provide Calendar and room search plus advance features such as combined rooms and room approval.
- **Check-In/Out** - support room check-in and check-out using slide-bar or NFC card or QR code.
- **Auto Room Release** - if not check-in within 15 mins, room will be auto-released and opened for new booking from Office 365/Outlook.
- **Instant Booking** - allow staff to instantly book a room which is currently available until the next meeting.
- **Video/Image** - room display can playback videos/images in split-zone.
- **eDirectory** - display today's meeting events on a display panel.
- **Hot-Desking** - provide optional Hot-desking web-portal for staff to book desk, and self-service kiosk for check-in using RFID card or QR code. Provide custom-built template with seating plan, display available seats in green color and engaged seats in red.
- **Visitor Management** - can integrate with Visitor Management System and manage auto reminder emails, visitor check-in kiosk and name badge printing.
- **Control System** - can integrate with third party control system and occupancy sensor.

HARDWARE

- Server: Windows 10/11 Pro, Windows Server 2019, SQL database, web server.
- PoE Tablet: Android 5.1 ~ 11

E20220620

DCM Room Booking System ~20 Years Experience~